

**PRODUCERS' QUESTIONNAIRE**

**PRODUCT FROM COUNTRY**

*Return completed questionnaire to:*

**UNITED STATES INTERNATIONAL TRADE COMMISSION**

Office of Investigations, Room 615  
500 E Street, SW, Washington, DC 20436

**So as to be received by the Commission by no later than INSERT DATE**

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its **countervailing duty/antidumping** review investigation concerning **PRODUCT** from **COUNTRY** (inv. No. **701/731-TA-xxx** (Review)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your possession (19 U.S.C. § 1333(a)).

Name of firm \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

World Wide Web address \_\_\_\_\_

Has your firm produced **PRODUCT** (as defined in the instruction booklet) since January 1, 1998?

☐

**NO** (Sign the certification below and promptly return only this page of the questionnaire to the Commission)

☐

**YES** (Read the instruction booklet carefully, complete all parts of the questionnaire, sign the certification, and return the entire questionnaire to the Commission)

**CERTIFICATION**

*I certify that the information herein supplied in response to this questionnaire is complete and correct to the best of my knowledge and belief and understand that the information submitted is subject to audit and verification by the Commission.*

*By signing this certification I also grant consent for the Commission, and its employees and contract personnel, to use the information provided in this questionnaire and throughout this review in any other import-injury investigations or reviews conducted by the Commission on the same or similar merchandise. (If you do not consent to such use, please note the certification accordingly.)*

*I acknowledge that information submitted in this questionnaire response and throughout this review may be used by the Commission, its employees, and contract personnel who are acting in the capacity of Commission employees, for developing or maintaining the records of this review or related proceedings for which this information is submitted, or in internal audits and investigations relating to the programs and operations of the Commission pursuant to 5 U.S.C. Appendix 3. I understand that all contract personnel will sign non-disclosure agreements.*

\_\_\_\_\_  
*Name and Title of Authorized Official*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Authorized Official*

( ) \_\_\_\_\_  
*Phone*

( ) \_\_\_\_\_  
*Fax*

**PART I.--GENERAL QUESTIONS**

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average **XX** hours per response, including the time for reviewing instructions, searching existing data sources, gathering the data needed, and completing and reviewing the questionnaire. Send comments regarding the accuracy of this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Office of Investigations, U.S. International Trade Commission, 500 E Street, SW, Washington, DC 20436.

- I-1a. Please report below the actual number of hours required and the cost to your firm of preparing the reply to this questionnaire and completing the form.

\_\_\_\_\_ hours \_\_\_\_\_ dollars

- I-1b. We are interested in any comments you may have for improving this questionnaire in general or the clarity of specific questions. Please attach such comments to your response or send them to the above address.

- I-2. Provide the name and address of establishment(s) covered by this questionnaire (see pages 3-4 of the instruction booklet for reporting guidelines). If your firm is publicly traded, please specify the stock exchange and trading symbol.

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- I-3. Do you support or oppose continuation of the **countervailing duty/antidumping duty** order currently in place for **PRODUCT** from **COUNTRY**? Please explain.

☐ Support    ☐ Oppose    ☐ Take no position

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- I-4. Is your firm owned, in whole or in part, by any other firm?

☐ No    ☐ Yes--List the following information.

<u>Firm name</u>	<u>Address</u>	<u>Extent of ownership</u>
_____	_____	_____
_____	_____	_____

**PART I.--GENERAL QUESTIONS--Continued**

- I-5. Does your firm have any related firms, either domestic or foreign, which are engaged in importing **PRODUCT** from **COUNTRY** into the United States or which are engaged in exporting **PRODUCT** from **COUNTRY** to the United States?

☐ No ☐ Yes--List the following information.

Firm name

Address

Affiliation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- I-6. Does your firm have any related firms, either domestic or foreign, which are engaged in importing **PRODUCT** from countries other than **COUNTRY** into the United States or which are engaged in exporting **PRODUCT** from countries other than **COUNTRY** to the United States?

☐ No ☐ Yes--List the following information.

Country/firm name

Address

Affiliation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- I-7. Does your firm have any related firms, either domestic or foreign, which are engaged in the production of **PRODUCT**?

☐ No ☐ Yes--List the following information.

Firm name

Address

Affiliation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- I-8. In Parts II and IV of this questionnaire we request a copy of your company's business plan. Does your company or any related firm have a business plan or any internal documents that describe, discuss, or analyze expected future market conditions for **PRODUCT**?

☐ No ☐ Yes--Please provide the requested documents. If you are not providing the requested documents, please explain why not.

\_\_\_\_\_

\_\_\_\_\_

**PART II.--TRADE AND RELATED INFORMATION**

Further information on this part of the questionnaire can be obtained from **INVESTIGATOR** (202-205-xxxx). **Supply all data requested on a calendar-year basis.**

II-1. Who should be contacted regarding the requested trade and related information?

Company contact: \_\_\_\_\_  
 Name and title

\_\_\_\_\_

Phone No. \_\_\_\_\_ E-mail address \_\_\_\_\_

II-2. Has your firm experienced any plant openings, relocations, expansions, acquisitions, consolidations, closures, or prolonged shutdowns because of strikes or equipment failure; curtailment of production because of shortages of materials; or any other change in the character of your operations or organization relating to the production of **PRODUCT** since **DATE OF ORDER** (the date on which the **countervailing duty/antidumping duty** order under review became effective)?

☐ No ☐ Yes--Supply details as to the time, nature, and significance of such changes.

\_\_\_\_\_

\_\_\_\_\_

II-3. Does your firm anticipate any changes in the character of your operations or organization (as noted above) relating to the production of **PRODUCT** in the future?

☐ No ☐ Yes--Supply details as to the time, nature, and significance of such changes and provide underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue. **Include in your response a specific projection of your firm's capacity to produce PRODUCT (in SPECIFY UNITS) for 2004 and 2005.**

\_\_\_\_\_

\_\_\_\_\_

II-4. Would your firm anticipate any changes in the character of your operations or organization (as noted above) relating to the production of **PRODUCT** in the future if the **countervailing duty/antidumping duty** order on **PRODUCT** from **COUNTRY** were to be revoked?

☐ No ☐ Yes--Supply details as to the time, nature, and significance of such changes and provide underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

\_\_\_\_\_

\_\_\_\_\_

**PART II.--TRADE AND RELATED INFORMATION--Continued**

- II-5. Has your firm since **YEAR OF ORDER** (the year the **countervailing duty/antidumping duty** order under review became effective) produced, or does your firm anticipate producing in the future, other products on the same equipment and machinery used in the production of **PRODUCT** and/or using the same production and related workers employed to produce **PRODUCT**?

☐ No

☐ Yes--List the following information and report your firm's combined production capacity and production of these products and **PRODUCT** in the periods indicated.

<u>Product</u>	<u>Period</u>	<u>Basis for allocation of capacity and employment data (indicate if different)</u>
_____	_____	_____
_____	_____	_____

(Quantity in SPECIFY UNITS)						
Item	1998	1999	2000	2001	2002	2003
<b>AVERAGE PRODUCTION CAPACITY</b>						
<b>PRODUCTION</b>						

- II-6. Please describe the constraint(s) that set the limit(s) on your production capacity.

\_\_\_\_\_

\_\_\_\_\_

- II-7. Is your firm able to switch production between **PRODUCT** and other products in response to a relative change in the price of **PRODUCT** vis-a-vis the price of other products, using the same equipment and labor?

☐ No

☐ Yes--Please identify the other products, the approximate time and cost involved in switching, and the minimum relative price change required for your firm to switch production to or from **PRODUCT**.

\_\_\_\_\_

\_\_\_\_\_

**PART II.--TRADE AND RELATED INFORMATION--Continued**

II-8a. Report your firm's production capacity, production, shipments, inventories, and employment related to the production of **PRODUCT** in your U.S. establishment(s) during the specified periods. (See definitions in the instruction booklet.)

(Quantity in SPECIFY UNITS, value in \$1,000)						
Item	1998	1999	2000	2001	2002	2003
<b>AVERAGE PRODUCTION CAPACITY</b> <sup>1</sup> (quantity)						
<b>BEGINNING-OF-PERIOD INVENTORIES</b> (quantity)						
<b>PRODUCTION</b> (quantity)						
<b>U.S. SHIPMENTS:</b>						
<b>Commercial shipments:</b>						
Quantity of commercial shipments						
Value of commercial shipments						
<b>Internal consumption:</b>						
Quantity of internal consumption						
Value <sup>2</sup> of internal consumption						
<b>Transfers to related firms:</b>						
Quantity of transfers to related firms						
Value <sup>2</sup> of transfers to related firms						
<b>EXPORT SHIPMENTS:</b> <sup>3</sup>						
Quantity of export shipments						
Value of export shipments						
<b>END-OF-PERIOD INVENTORIES</b> <sup>4</sup> (quantity)						
<b>U.S. SHIPMENTS TO DISTRIBUTORS</b> (quantity)						
<b>U.S. SHIPMENTS TO END USERS</b> (quantity)						
<b>AVERAGE NUMBER OF PRWs</b>						
<b>HOURS WORKED BY PRWs</b> (1,000 hours)						
<b>WAGES PAID TO PRWs</b> (value)						
<sup>1</sup> The production capacity (see definitions in instruction booklet) reported is based on operating _____ hours per week, _____ weeks per year. Please describe the methodology used to calculate production capacity, and explain any changes in reported capacity (use additional pages as necessary). <hr/>						
<sup>2</sup> Internal consumption and transfers to related firms must be valued at fair market value. In the event that you use a different basis for valuing these transactions, please specify that basis (e.g., cost, cost plus, etc.) and provide value data using that basis for 1998-2003 below: <hr/>						
<sup>3</sup> Identify your principal export markets: _____ <sup>4</sup> Reconciliation of data.--Please note that the <b>quantities</b> reported above should reconcile as follows: beginning-of-period inventories, plus production, less total shipments, equals end-of-period inventories. Do the data reported reconcile? <input type="checkbox"/> Yes <input type="checkbox"/> No--Please explain: _____						

**PART II.--TRADE AND RELATED INFORMATION--Continued**

II-8b. Report your firm's production capacity, production, shipments, inventories, and employment related to the production of **PRODUCT** in your U.S. establishment(s) during the specified periods. (See definitions in the instruction booklet.)

<i>(Quantity in SPECIFY UNITS, value in \$1,000)</i>		
Item	January-March 2003	January-March 2004
<b>AVERAGE PRODUCTION CAPACITY</b> <sup>1</sup> ( <i>quantity</i> )		
<b>BEGINNING-OF-PERIOD INVENTORIES</b> ( <i>quantity</i> )		
<b>PRODUCTION</b> ( <i>quantity</i> )		
<b>U.S. SHIPMENTS:</b>		
<b>Commercial shipments:</b>		
<i>Quantity</i> of commercial shipments		
<i>Value</i> of commercial shipments		
<b>Internal consumption:</b>		
<i>Quantity</i> of internal consumption		
<i>Value</i> <sup>2</sup> of internal consumption		
<b>Transfers to related firms:</b>		
<i>Quantity</i> of transfers to related firms		
<i>Value</i> <sup>2</sup> of transfers to related firms		
<b>EXPORT SHIPMENTS:</b> <sup>3</sup>		
<i>Quantity</i> of export shipments		
<i>Value</i> of export shipments		
<b>END-OF-PERIOD INVENTORIES</b> <sup>4</sup> ( <i>quantity</i> )		
<b>U.S. SHIPMENTS TO DISTRIBUTORS</b> ( <i>quantity</i> )		
<b>U.S. SHIPMENTS TO END USERS</b> ( <i>quantity</i> )		
<b>AVERAGE NUMBER OF PRWs</b>		
<b>HOURS WORKED BY PRWs</b> ( <i>1,000 hours</i> )		
<b>WAGES PAID TO PRWs</b> ( <i>value</i> )		
<p><sup>1</sup> The production capacity (see definitions in instruction booklet) reported is based on operating _____ hours per week, _____ weeks per year. Please describe the methodology used to calculate production capacity, and explain any changes in reported capacity (use additional pages as necessary).</p>		
<p><sup>2</sup> Internal consumption and transfers to related firms must be valued at fair market value. In the event that you use a different basis for valuing these transactions, please specify that basis (e.g., cost, cost plus, etc.) and provide value data using that basis for January-March 2003 and 2004 below:</p>		
<p><sup>3</sup> Identify your principal export markets: _____.</p>		
<p><sup>4</sup> <u>Reconciliation of data.</u>--Please note that the <b>quantities</b> reported above should reconcile as follows: beginning-of-period inventories, plus production, less total shipments, equals end-of-period inventories. Do the data reported reconcile?</p>		
<p><input type="checkbox"/> Yes <input type="checkbox"/> No--Please explain: _____.</p>		

**PART II.--TRADE AND RELATED INFORMATION--Continued**

- II-9. If you reported transfers to related firms in question II-8, please indicate the nature of the relationship between your firm and the related firms (e.g., joint venture, wholly owned subsidiary), whether the transfers were priced at market value or by a non-market formula, whether your firm retained marketing rights to all transfers, and whether the related firms also processed inputs from sources other than your firm.
- \_\_\_\_\_
- \_\_\_\_\_

- II-10. Other than direct imports, has your firm otherwise purchased **PRODUCT** since January 1, 1998? (See definitions in the instruction booklet.)

☐ No

☐ Yes--Report such purchases below for the specified periods.<sup>1</sup>

(Quantity in SPECIFY UNITS, value in \$1,000)						
Item	1998	1999	2000	2001	2002	2003
<b>PURCHASES FROM U.S. IMPORTERS<sup>2</sup> OF PRODUCT FROM--</b>						
<b>COUNTRY:</b>						
Quantity						
Value						
<b>ALL OTHER COUNTRIES:</b>						
Quantity						
Value						
<b>PURCHASES FROM DOMESTIC PRODUCERS:<sup>2</sup></b>						
Quantity						
Value						
<b>PURCHASES FROM OTHER SOURCES:<sup>2</sup></b>						
Quantity						
Value						
<sup>1</sup> Please indicate your reasons for purchasing this product. If your reasons differ by source, please elaborate.						
<sup>2</sup> Please list the name of the firm(s) from which you purchased this product. If your suppliers differ by source, please identify the source for each listed supplier.						



**PART II.--TRADE AND RELATED INFORMATION--Continued**

II-11. Since January 1, 1998, has your firm been involved in a toll agreement (see definition in the instruction booklet) regarding the production of **PRODUCT**?

☐ No ☐ Yes--Name firm(s): \_\_\_\_\_

II-12. Does your firm produce **PRODUCT** in a foreign trade zone (FTZ)?

☐ No ☐ Yes--Identify FTZ(s): \_\_\_\_\_

II-13. Since **DATE OF ORDER**, has your firm imported **PRODUCT**?

☐ No ☐ Yes--**COMPLETE AND RETURN THE ENCLOSED IMPORTERS' QUESTIONNAIRE**

II-14. Describe the significance of the existing **countervailing duty/antidumping duty** order covering imports of **PRODUCT** from **COUNTRY** in terms of its effect on your firm's production capacity, production, U.S. shipments, inventories, purchases, employment, revenues, costs, profits, cash flow, capital expenditures, research and development expenditures, and asset values. You may wish to compare your firm's operations before and after the imposition of the order.

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II-15. Would your firm anticipate any changes in its production capacity, production, U.S. shipments, inventories, purchases, employment, revenues, costs, profits, cash flow, capital expenditures, research and development expenditures, or asset values relating to the production of **PRODUCT** in the future if the **countervailing duty/antidumping duty** order on **PRODUCT** from **COUNTRY** were to be revoked?

☐ No ☐ Yes--Supply details as to the time, nature, and significance of such changes and provide underlying assumptions, along with relevant portions of business plans or other supporting documentation, for any trends or projections you may provide.

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**PART III.--FINANCIAL INFORMATION**

Address questions on this part of the questionnaire to **AUDITOR** (202-XXX-XXXX or XXXXX.XXXXX@usitc.gov).

III-1. Identify the individual who prepared or has knowledge of the requested financial information.

Company contact: \_\_\_\_\_  
 Name and title \_\_\_\_\_  
 Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
 E-mail address \_\_\_\_\_ Company web address \_\_\_\_\_

III-2. Briefly describe your financial accounting system.

- A. When does your fiscal year end (month and day)? \_\_\_\_\_  
 If your fiscal year changed during the period examined, explain below: \_\_\_\_\_
- B.1. Describe the lowest level of operations (e.g., plant, division, company-wide) for which financial statements are prepared that include subject merchandise: \_\_\_\_\_
2. Does your firm prepare profit/loss statements for the subject merchandise: Yes \_\_\_ No \_\_\_
3. How often did your firm (or parent company) prepare financial statements (including annual reports, 10Ks)? Please check relevant items below.  
 Audited \_\_\_ unaudited \_\_\_ annual reports \_\_\_ 10Ks \_\_\_ 10Qs \_\_\_  
 Monthly \_\_\_ quarterly \_\_\_ semi-annually \_\_\_ annually \_\_\_
4. Accounting basis: GAAP \_\_\_ cash \_\_\_ tax \_\_\_ other comprehensive (specify) \_\_\_\_\_

*Note: The Commission may request that your company submit copies of its financial statements, including internal profit-and-loss statements for the division or product group that includes **PRODUCT**, as well as those statements and worksheets used to compile data for your firm's questionnaire response.*

III-3. Briefly describe your cost accounting system (e.g., standard cost, job order cost, etc.).

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

III-4. Briefly describe your allocation basis, if any, for COGS, SG&A, and interest expense and other income and expenses.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

III-5. Other products.--Please list any other products you produced in the facilities in which you produced **PRODUCT**, and provide the share of net sales accounted for by these other products in your most recent fiscal year:

Product(s)	Share of sales
_____	_____
_____	_____
_____	_____

**PART III.--FINANCIAL INFORMATION--Continued**

III-6a. Operations on **PRODUCT**.--Report the revenue and related cost information requested below on the **PRODUCT** operations of your U.S. establishment(s).<sup>1</sup> Do not report resales of product. Note that internal consumption and transfers to related firms must be valued at fair market value and purchases from related firms must be at cost. Provide data for your six most recently completed fiscal years in chronological order from left to right, and for the specified interim periods. If your firm was involved in tolling operations (either as the toller or as the tollee) please contact **AUDITOR** at (202) XXX-XXXX before completing this section of the questionnaire.

<b>(Quantity in SPECIFY UNITS, value in \$1,000)</b>						
<b>Item</b>	_____	_____	_____	_____	_____	_____
<b>Net sales quantities:<sup>2</sup></b>						
Commercial sales						
Internal consumption						
Transfers to related firms						
Total net sales quantities						
<b>Net sales values:<sup>2</sup></b>						
Commercial sales						
Internal consumption						
Transfers to related firms						
Total net sales values						
<b>Cost of goods sold (including internal consumption and transfers to related firms):</b>						
Raw materials						
Direct labor						
Other factory costs						
Total cost of goods sold						
<b>Gross profit or (loss)</b>						
<b>Selling, general, and administrative (SG&amp;A) expenses:</b>						
Selling expenses						
General and administrative expenses						
Total SG&A expenses						
<b>Operating income or (loss)</b>						
<b>Other income and expenses:</b>						
Interest expense						
All other expense items						
Continued Dumping and Subsidy Offset Act funds received <sup>3</sup>						
All other income items						
All other income or expenses, net						
<b>Net income or (loss) before income taxes</b>						
<b>Depreciation/amortization included above</b>						
<sup>1</sup> Include only sales (whether domestic or export) and costs related to your U.S. manufacturing operations. <sup>2</sup> Less discounts, returns, allowances, and prepaid freight. The quantities and values should approximate the corresponding shipment quantities and values reported in Part II of this questionnaire. <sup>3</sup> Please report funds received under this act (and associated time periods) that are <u>not</u> included in the financial results above:						

**PART III.--FINANCIAL INFORMATION--Continued**

III-6b. Operations on **PRODUCT**.--Report the revenue and related cost information requested below on the **PRODUCT** operations of your U.S. establishment(s).<sup>1</sup> Note that internal consumption and transfers to related firms must be valued at fair market value and purchases from related firms must be at cost. Provide data for the specified interim periods.

(Quantity in SPECIFY UNITS, value in \$1,000)		
Item	January-March 2003	January-March 2004
<b>Net sales quantities:<sup>2</sup></b>		
Commercial sales		
Internal consumption		
Transfers to related firms		
Total net sales quantities		
<b>Net sales values:<sup>2</sup></b>		
Commercial sales		
Internal consumption		
Transfers to related firms		
Total net sales values		
<b>Cost of goods sold (including internal consumption and transfers to related firms):</b>		
Raw materials		
Direct labor		
Other factory costs		
Total cost of goods sold		
<b>Gross profit or (loss)</b>		
<b>Selling, general, and administrative (SG&amp;A) expenses:</b>		
Selling expenses		
General and administrative expenses		
Total SG&A expenses		
<b>Operating income or (loss)</b>		
<b>Other income and expenses:</b>		
Interest expense		
All other expense items		
Continued Dumping and Subsidy Offset Act funds received <sup>3</sup>		
All other income items		
All other income or expenses, net		
<b>Net income or (loss) before income taxes</b>		
<b>Depreciation/amortization included above</b>		
<sup>1</sup> Include only sales (whether domestic or export) and costs related to your U.S. manufacturing operations. <sup>2</sup> Less discounts, returns, allowances, and prepaid freight. The quantities and values should approximate the corresponding shipment quantities and values reported in Part II of this questionnaire. <sup>3</sup> Please report funds received under this act (and associated time periods) that are <u>not</u> included in the financial results above:		

**PART III.--FINANCIAL INFORMATION--Continued**

III-7a. Asset values.--Report the total assets associated with the production, warehousing, and sale of **PRODUCT**. If your firm does not maintain some or all of the specific asset data in the normal course of business, please estimate it based upon some rational method (such as production, sales, or costs) that is consistent with your cost allocations in the previous question. Your finished goods inventory value should reconcile with the inventory quantity data reported in Part II. Provide data as of the end of your six most recently completed fiscal years in chronological order from left to right.

(Value in \$1,000)						
Value of	_____	_____	_____	_____	_____	_____
<b>Assets associated with the production, warehousing, and sale of product:</b>						
<b>1. Current assets:</b>						
A. Cash and equivalents						
B. Accounts receivable, net						
C. Inventories (finished goods)						
D. Inventories (raw materials and work in process)						
E. Short-term investments						
F. Prepaid expenses						
G. Property held for resale						
H. Other (describe _____)						
I. Total current assets (lines 1.A. through 1.H.)						
<b>2. Notes receivable</b>						
<b>3. Long-term investments</b>						
<b>4. Property, plant, and equipment</b>						
A. Original cost of property, plant, and equipment						
B. Less: Accumulated depreciation						
C. Equals: Book value of property, plant, and equipment						
<b>5. Goodwill</b>						
<b>6. Other (describe _____)</b>						
<b>7. Other (describe _____)</b>						
<b>8. Total assets</b> (lines 1.I., 2, 3, 4.C., 5, 6, and 7)						

**PART III.--FINANCIAL INFORMATION--Continued**

III-7b. Asset values.--Report the total assets associated with the production, warehousing, and sale of **PRODUCT** as of the end of the specified interim periods.

(Value in \$1,000)		
Value of	January-March 2003	January-March 2004
<b>Assets associated with the production, warehousing, and sale of product:</b>		
<b>1. Current assets:</b>		
A. Cash and equivalents		
B. Accounts receivable, net		
C. Inventories (finished goods)		
D. Inventories (raw materials and work in process)		
E. Short-term investments		
F. Prepaid expenses		
G. Property held for resale		
H. Other (describe _____)		
I. Total current assets (lines 1.A. through 1.H.)		
<b>2. Notes receivable</b>		
<b>3. Long-term investments</b>		
<b>4. Property, plant, and equipment</b>		
A. Original cost of property, plant, and equipment		
B. Less: Accumulated depreciation		
C. Equals: Book value of property, plant, and equipment		
<b>5. Goodwill</b>		
<b>6. Other (describe _____)</b>		
<b>7. Other (describe _____)</b>		
<b>8. Total assets</b> (lines 1.I., 2, 3, 4.C., 5, 6, and 7)		

III-8. Capital expenditures and research and development expenditures.--Report your firm's capital expenditures and research and development expenditures on **PRODUCT**. Provide data for your six most recently completed fiscal years in chronological order from left to right, and for the specified interim periods.

(Value in \$1,000)						
Item	_____	_____	_____	_____	_____	_____
<b>Capital expenditures</b>						
<b>Research and development expenditures</b>						

Item	January-March 2003	January-March 2004
<b>Capital expenditures</b>		
<b>Research and development expenditures</b>		

**PART IV.--PRICING AND MARKET FACTORS**

Further information on this part of the questionnaire can be obtained from **ECONOMIST** (202-205-xxxx).

IV-1. Who should be contacted regarding the requested pricing and related information?

Company contact: \_\_\_\_\_  
Name and title

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
E-mail address

**Section IV-A.--PRICE DATA**

This section requests quarterly quantity and value data on your firm's U.S. shipments of the following products during January 1998-March 2004. Values should be for arms-length sales to unrelated U.S. customers, f.o.b. U.S. point of shipment, net of returns, refunds, discounts, and credits.

**Product 1.--DEFINE**

**Product 2.--DEFINE**

**COPY THE FOLLOWING PAGE AS NECESSARY.** Complete a separate page for each of the specified products produced and sold by your firm. Indicate in the space provided at the top of the page the product for which pricing is reported.

**PART IV.--PRICING AND MARKET FACTORS--Continued****Section IV-A.--PRICE DATA--Continued**

☐ Product 1    ☐ Product 2

(Quantity in SPECIFY, value in dollars)		
Period of shipment	Quantity	Value <sup>1</sup>
<b>1998:</b>		
January-March		
April-June		
July-September		
October-December		
<b>1999:</b>		
January-March		
April-June		
July-September		
October-December		
<b>2000:</b>		
January-March		
April-June		
July-September		
October-December		
<b>2001:</b>		
January-March		
April-June		
July-September		
October-December		
<b>2002:</b>		
January-March		
April-June		
July-September		
October-December		
<b>2003:</b>		
January-March		
April-June		
July-September		
October-December		
<b>2004:</b>		
January-March		
<sup>1</sup> Net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods), f.o.b. your U.S. point of shipment.  Note.--If your product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your product:		



**PART IV.--PRICING AND MARKET FACTORS--Continued****Section IV-B.--PRICE-RELATED QUESTIONS**

- IV-B-1. Please describe how your firm determines the prices that it charges for sales of **PRODUCT** (transaction by transaction negotiation, contracts for multiple shipments, set price lists, etc.). If your firm issues price lists, please include a copy of a recent price list with your submission. If your price list is large, please submit sample pages.

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- IV-B-2. Please describe your firm's discount policy (quantity discounts, annual total volume discounts, etc.).

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- IV-B-3. What are your firm's typical sales terms for its U.S.-produced **PRODUCT** (e.g., 2/10 net 30 days)? \_\_\_\_\_ On what basis are your prices of domestic **PRODUCT** usually quoted (e.g., f.o.b. warehouse, or delivered)? \_\_\_\_\_

- IV-B-4. Approximately what share of your firm's sales of its U.S.-produced **PRODUCT** in 2003 were on a (1) long-term contract basis (multiple deliveries for more than 12 months), (2) short-term contract basis (multiple deliveries up to 12 months), and (3) spot sales basis (for a single delivery)?

Type of sale	Share of sales (percent)
Long-term contracts	
Short-term contracts	
Spot sales	

- IV-B-5. If you sell on a long-term contract basis, please answer the following questions with respect to provisions of a typical long-term contract.

- (a) What is the average duration of a contract? \_\_\_\_\_
- (b) Can prices be renegotiated during the contract period? \_\_\_\_\_
- (c) Does the contract fix quantity, price, or both? \_\_\_\_\_
- (d) Does the contract have a meet or release provision? \_\_\_\_\_

**PART IV.--PRICING AND MARKET FACTORS--Continued****Section IV-B.--PRICE-RELATED QUESTIONS**

IV-B-6. If you sell on a short-term contract basis, please answer the following questions with respect to provisions of a typical short-term contract.

(a) What is the average duration of a contract? \_\_\_\_\_

(b) Can prices be renegotiated during the contract period? \_\_\_\_\_

(c) Does the contract fix quantity, price, or both? \_\_\_\_\_

(d) Does the contract have a meet or release provision? \_\_\_\_\_

IV-B-7. What is the average lead time between a customer's order and the date of delivery for your firm's sales of your U.S.-produced **PRODUCT**?

Source	Share of 2003 sales	Lead time
From inventory		
Produced to order		
<b>Total</b>	<b>100%</b>	

IV-B-8. (a) What is the approximate percentage of the total delivered cost of **PRODUCT** that is accounted for by U.S. inland transportation costs? \_\_\_\_\_ percent.

(b) Who generally arranges the transportation to your customers' locations? Your firm \_\_\_\_\_ or purchaser \_\_\_\_\_ (check one).

(c) What proportion of your sales occur within 100 miles of your storage or production facility? \_\_\_\_\_ percent. 101 to 1,000 miles? \_\_\_\_\_ percent. Over 1,000 miles? \_\_\_\_\_ percent.

IV-B-9. What is the geographic market area in the United States served by your firm's **PRODUCT**?

☐ Northeast    ☐ Mid-Atlantic    ☐ Midwest    ☐ Southeast  
☐ Southwest    ☐ Rocky Mountains    ☐ West Coast    ☐ Northwest  
☐ National    ☐ Other (describe) \_\_\_\_\_

IV-B-10. Describe the end uses of the **PRODUCT** that you manufacture. For each end-use product, what percentage of the total cost is accounted for by **PRODUCT**?

End use                                      Share of total cost accounted for by **PRODUCT** (percent)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PART IV.--PRICING AND MARKET FACTORS--Continued**

**Section IV-B.--PRICE-RELATED QUESTIONS--Continued**

IV-B-11. Have there been any changes in the end uses of **PRODUCT** since **YEAR OF ORDER**?

☐ No ☐ Yes--Please describe.

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IV-B-12. Do you anticipate any changes in terms of the end uses of **PRODUCT** in the future?

☐ No ☐ Yes--Please describe and identify the time period. Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

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IV-B-13. (a) Please list in order of importance any products that may be substituted for **PRODUCT**.

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

(b) For each possible substitute product, please give examples of applications and end uses for which they are substitutes.

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(c) Have changes in the prices of these products affected the price for **PRODUCT**?

☐ No ☐ Yes--To what degree do changes in their prices affect the price for **PRODUCT**? Does this effect have a time lag? If so, how long is the time lag for each substitute product? Does this vary by type of **PRODUCT** or final end use?

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IV-B-14. Have there been any changes in the number or types of products that can be substituted for **PRODUCT** since **YEAR OF ORDER**?

☐ No ☐ Yes--Please explain.

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**PART IV.--PRICING AND MARKET FACTORS--Continued**

**Section IV-B.--PRICE-RELATED QUESTIONS--Continued**

IV-B-15. Do you anticipate any changes in terms of the substitutability of other products for **PRODUCT** in the future?

☐ No

☐ Yes--Please describe. Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

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IV-B-16. To what extent have changes in the prices of raw materials affected your firm's selling prices for **PRODUCT** during January 1998-March 2004? Also discuss any anticipated changes in your raw material costs in the future, identifying the time period(s) involved and the factor(s) that you believe would be responsible for such changes. Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

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IV-B-17. Have any changes occurred in any other factors affecting supply (e.g., changes in availability or prices of energy or labor; transportation conditions; production capacity and/or methods of production; technology; export markets; or alternative production opportunities) that affected the availability of U.S.-produced **PRODUCT** in the U.S. market since **YEAR OF ORDER**?

☐ No

☐ Yes--Please note the time period(s) of any such changes, the factors(s) involved, and the impact such changes had on your shipment volumes and prices.

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IV-B-18. (a) Do you anticipate any changes in terms of the availability of U.S.-produced **PRODUCT** in the U.S. market in the future?

☐ Increase

☐ No Change

☐ Decrease

(b) If you anticipate changes in supply, please identify the changes including the time period and the impact of such changes on shipment volumes and prices. Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

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**PART IV.--PRICING AND MARKET FACTORS--Continued**

**Section IV-B.--MARKET FACTORS--Continued**

IV-B-19. Has the availability of NONSUBJECT imported **PRODUCT** changed since **YEAR OF ORDER**?

☐ No

☐ Yes--Please explain.

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IV-B-20. Describe how easily your firm can shift its sales of **PRODUCT** between the U.S. market and alternative country markets. In your discussion, please describe any contracts, other sales arrangements, or other constraints that would prevent or retard your firm from shifting **PRODUCT** between the U.S. and alternative country markets within a 12-month period. Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

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IV-B-21. Have there been any significant changes in the product range, product mix, or marketing (including sales over the internet) of **PRODUCT** since **YEAR OF ORDER**?

☐ No

☐ Yes--Please describe and quantify if possible.

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IV-B-22. Do you anticipate any changes in terms of the product range, product mix, or marketing (including sales over the internet) of **PRODUCT** in the future? Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

☐ No

☐ Yes--Please identify, including the time period.

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**PART IV.--PRICING AND MARKET FACTORS--Continued**

**Section IV-B.--MARKET FACTORS--Continued**

IV-B-23. How has demand within the United States (and outside the United States, if known) for **PRODUCT** changed since **YEAR OF ORDER**?

☐ Increased ☐ Unchanged ☐ Decreased

☐ Other (describe) \_\_\_\_\_

What were the principal factors affecting changes in demand?

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IV-B-24. Do you anticipate any future changes in **PRODUCT** demand in the United States and, if known, the rest of the world?

☐ No ☐ Yes--Please describe and identify the time period. Provide any underlying assumptions, along with relevant portions of business plans or other supporting documentation, that address this issue.

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IV-B-25. Please compare market prices of **PRODUCT** in U.S. and non-U.S. markets, if known. Provide specific information as to time periods and regions for any price comparisons.

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**PART IV.--PRICING AND MARKET FACTORS--Continued**

**Section IV-B.--MARKET FACTORS--Continued**

IV-B-26. Please provide as a separate attachment to this request any studies, surveys, etc. that you are aware of that quantify and/or otherwise discuss **PRODUCT** supply (including production capacity and capacity utilization) and demand in (1) the United States, (2) each of the other major producing/consuming countries, including **COUNTRY**, and (3) the world as a whole. Of particular interest is such data from **YEAR OF ORDER** to the present and forecasts for the future.

IV-B-27. Are your exports of **PRODUCT** subject to any tariff or non-tariff barriers to trade in other countries?

- ☐ No ☐ Yes--Please list the countries and describe any such barriers and any significant changes in such barriers that have occurred since **YEAR OF ORDER**, or that are expected to occur in the future.

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IV-B-28. Does your firm sell **PRODUCT** over the internet?

- ☐ No ☐ Yes--Please describe, noting the estimated percentage of your firm's total sales of **PRODUCT** in 2003 accounted for by internet sales.

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IV-B-29. Is **PRODUCT** produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)? Please indicate below, using “A” to indicate that the products from a specified country-pair are *always* interchangeable, “F” to indicate that the products are *frequently* interchangeable, “S” to indicate that the products are *sometimes* interchangeable, “N” to indicate that the products are *never* interchangeable, and “0” to indicate *no familiarity* with products from a specified country-pair.<sup>1</sup>

Country-pair	United States	COUNTRY 1	COUNTRY 2	COUNTRY 3	Other countries
United States					
Country 1					
Country 2					
Country 3					

<sup>1</sup> For any country-pair producing **PRODUCT** which is *sometimes or never* interchangeable, please explain the factors that limit or preclude interchangeable use:

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Section IV-B.--PRICE-RELATED QUESTIONS--Continued